

Rules for borrowing electronic book (e-book) readers at the University of Warsaw Library (BUW)

1. E-book readers along with the publications and materials selected from the Amazon offer placed on them are loaned at the Circulation Desk in BUW only to holders of a valid library card authorising them to borrow collections of the University of Warsaw Library.
2. A user who intends to use an e-book reader is required to read these rules and accept its terms.
3. An e-book reader is loaned for up to 30 days. The user has the right to renew the item three times, each time for further 30 days counted from the day of the renewal, provided that:
 - a) the reader has not been ordered by another user;
 - b) their library account is free from any obligations towards BUW or faculty libraries.
4. The user may have only one e-book reader on their account. Borrowing a reader does not decrease the user's borrowing limits for the collections of BUW.
5. Each reader is equipped with a USB cable, a protective cover and an instruction manual. At the time of borrowing a reader, the user is obliged to check its technical condition and completeness of the equipment. By borrowing a reader the user confirms that they have received a well-functioning reader with complete equipment. The user bears full responsibility for any damage to the reader undisclosed at the time of borrowing and discovered upon its return.
6. Before borrowing a reader the user should check its availability in the UW libraries catalogue online (instructions for checking and ordering readers in the Practical information tab on the BUW website - link).
7. Readers may be reserved. The device awaits pick-up for 5 days from the date of sending the user a relevant notification by email. To reserve a reader the user shall meet the following conditions:
 - a) have no obligations on their library account;
 - b) hold a valid library card.
8. The University of Warsaw Library provides its users with access to selected titles from Amazon's offer, which can be used under the license.
9. The reader has the right to use an e-book reader as well as publications and materials downloaded to it by themselves or by BUW, only for their own use, in accordance with applicable licenses and legal regulations.
10. In the case of stating the use of e-books contrary to the law or the provisions of these Rules, the Library may seek appropriate claims against the user.
11. The user is obliged to take proper care of the e-book reader and to use it in a manner consistent with its purpose and the instruction manual.

12. The user is obliged to delete all downloaded publications and materials which have been saved in the memory of the device during its use before returning it to the library. The reader should be returned in a non-deteriorated condition, with at least half-charged battery, and complete additional equipment referred to in (5). In the case of non-fulfillment of any of the conditions, the employee of the Circulation Desk may refuse to accept the return of the reader.
13. The user is obliged to return the reader in time. Return of a reader after the due date entails charging a fee for failing to return a reader in time (fees are defined in the *Price list for services at the University of Warsaw Library, Table 5. Sanction fees*) and suspension of the rights to use the services of the Circulation Desk and the Main Reading Room until the settlement of obligations towards the Library. Moreover, the Library reserves the right to enforce its claims in court and apply for an entry in the National Debt Register.
14. The user bears full responsibility for the loss of a reader and is obliged to buy it (the same model or a newer one) on their own.
15. In the case of the loss of or damage solely to the additional equipment of a reader, the user shall pay the equivalent to the Library. The fees are defined in the *Price list for services at the University of Warsaw Library, Table 5. Sanction fees*.
16. In the case of discovering damage to the reader when returning it to the Circulation Desk, the user covers the cost of its repair, and if it exceeds the value of the device, they shall buy a new reader.
17. Returns are accepted only at the Circulation Desk of BUW during its opening times.
18. Violation of these rules entails temporary deprivation of rights resulting from holding a library card, referred to in the Regulations for accessing BUW collections.